

Arkansas Manufactured Home Commission Arkansas Department of Labor & Licensing

900 West Capitol, Suite 400, Little Rock, AR 72201 501-324-9032 (O) * 501-683-3538 (F) * <u>AMHC@Arkansas.gov</u>

AMHC CONSUMER COMPLAINT FORM (PLEASE TYPE OR PRINT)

OFFICE USE ONLY
CC # Reg #

Homeowner's Name		Is Physical Address Mailing	s Same	as	Yes □ No □
Mailing Address		Physical Address			
	Zip Code	City	State	ΔR	Zip Code
Telephone (Home)	(Work)	(Cell)	Otate	AIX	Zip oode
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Manufacturer Name				AMHC	License # M-
Address					
City State		Zip Code			
Phone		Fax			
Email					
			1		"515
Retailer Name				AMHC	License # R/IR-
Address		7:- 0 1 -			
City State		Zip Code			
Phone		Fax			
Email					
Installer Name				AMHC	License # I-
Address				Aimio	LICCIISC # I
City State		Zip Code			
Phone		Fax			
Email					
	anufactured			AMHC	DCL #:
Unit Serial Number				INSTA	LL DATE:
HUD Label Number	HUD Label Nun	nber		INSPE	CT DATE:
Date Purchased		Purchased Home	New		sed □ (Check One)
Is this a secondary move? Yes □	l No □				
If yes, date of move					
AMHC STAFF NOTES:					
AWING STAFF NOTES:					



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CC#	
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- 3	

Items of Complaint:

List each item separately, Be brief by specific	List each	item se	parately,	Be bri	ef by s	specific
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List each item separately, be blief by specific	
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Signature	Date	(Feel free to copy page)
		(



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Arkansas Department of Labor and Licensing Consumer Complaint Form

A. Monitoring



All complaints received are forwarded to the parties involved. Within twenty working days, this agency will have communicated with these parties to discuss potential methods of resolution.

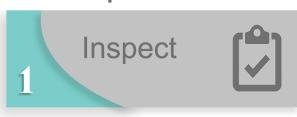


Following those discussions, this agency will follow-up with the complainant to monitor progress.

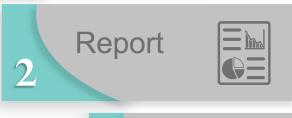


Conclusion of the complaint, monitoring of scheduled work, or an on-site dispute resolution inspection may be scheduled.

B. Dispute Resolution



Inspections are conducted, in cooperation with the parties involved, to determine and assign responsibilities in accordance with applicable standards and rules.



This agency will produce a report describing its observations, assign responsibilities, and establish a timeline for completion.



This agency will monitor progress until the assigned responsibilities are resolved.